

**ASHBURN FARM ASSOCIATION
OPEN SPACE COMMITTEE
MONTHLY MEETING MINUTES**

29 September 2009

ATTENDEES					
X	Mike Reilly Chairman	X	Marc Ripperger Member		Jeremy Cushman Director of Ops
X	Ed Valaer Vice Chairman	X	Steve Lubore Member		Mike Kimmel OSC Liaison to BOT
X	Karen Tabor Secretary	X	Connie Olivera Guest		

OPENING

Chairman Mike Reilly called the September 2009 Open Space Committee (OSC) meeting to order at 6:35 pm at the Windmill Community Center. Members welcomed guest Connie Olivera.

APPROVAL OF PREVIOUS MEETING MINUTES

The minutes from the August 2009 meeting were approved as corrected.

OLD BUSINESS:

A. Vice Chairman Ed Valaer attended the 1 September Board of Trustees (BOT) meeting and presented the following to the OSC members present:

1. Ed presented the "ongoing OSC Project List" to the BOT. No comments were noted.
2. The BOT approved \$6500 for the removal of 100 tree stumps. These will include stumps along the major thoroughfares first.
3. The BOT decided not to allocate funds for the Dewberry & Davis landscaping plan as they felt \$15,000 - \$19,000 was excessive just for a plan.
4. The BOT decided to have Leslie Lewis of HLS provide a "first-phase" horticultural strategic placement plan at no cost. The plan would start with the most highly visible areas. No RFP will be issued pending Leslie's plan and use of the yearly credit.

B. Ongoing OSC Project List:

1. Hedgerow Terrace
2. Windmill Pavilion

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3. Entrance signs
4. Additional trees and landscaping remains on the list of projects; however, due to funding issues, no action is currently being taken.
5. Sand versus gravel on volleyball court
6. Environmental concerns
7. Stump removal

- C. Karen provided Jeremy Cushman with the name of the Adopt-A-Highway POC. Jeremy will contact the POC and determine which of the areas in Ashburn Farm with Adopt-a-Highway signs are still active.

NEW BUSINESS:

- A. The Open Space Committee discussed the following items for new business.
1. Connie Olivera suggested that the OSC look into beautifying the median at the West entrance of Ashburn Farm. She volunteered to obtain the VDOT regulations regarding landscaping in medians.
 2. Mike volunteered to ask Leslie Lewis (HLS) what landscaping she would recommend for the medians off Belmont Ridge Road and Claiborne Parkway.
 3. Marc suggested providing landscaping and a grill in the area around the Windmill Pavilion to our list of OSC Projects.

CLOSING:

- A. The meeting adjourned at 7:35 pm. The OSC will meet on Tuesday, October 27th at 6:30 pm. The meeting will be held at the Windmill Community Center.
- B. Submitted by: Karen Tabor